

Custodial, Labor and Trades Branch  
Refuse Collection and Disposal Group  
Refuse Collection Series

**REFUSE COLLECTION ASSISTANT ROUTE FOREMAN**

03/95

*Summary*

Under general supervision, as assigned in the absence of regular Route Foreman, operates a refuse collection truck equipped with hydraulic compactor and supervises and engages in refuse and weed and trash collection activities; performs related work as required.

*Typical Duties*

As assigned, drives refuse collection truck on assigned route and supervises employees engaged in the collection of refuse, trash and other debris; collects refuse, weed, trash and debris from residences, vacant lots and other areas; reports violations of the City's sanitation code to sanitation inspectors.

Complies with traffic laws, rules and regulations; assures compliance with safety practices and procedures of the job; answers customers questions concerning refuse collection services; prepares injury and/or vehicle accident and routine reports as required.

*Minimum Qualifications*

Training and Experience: Completion of the eighth grade and one year experience in municipal waste collection and disposal including driving, or two years experience in the operation of trucks with a capacity of not less than 1 1/2 tons.

Knowledge, Abilities and Skills: Good knowledge of traffic laws, rules and regulations; good knowledge of the operation and servicing of a motor vehicle; good knowledge of the hazards and safety precautions of the job; good knowledge of the geography of the City.

Ability to follow oral and written instructions; ability to supervise assigned personnel; ability to perform heavy manual labor under adverse weather and unpleasant conditions; ability to lift and carry heavy objects (up to 60 pounds); ability to comply with and enforce safe working practices and procedures; ability to establish and maintain effective working relationships with fellow employees and the general public; ability to prepare routine injury and/or accident reports.

Skill in the operation of a truck with a capacity of not less than 1 1/2 tons; skill in the use of common hand tools (chain saw, chipper, etc.)

Licenses and Certificates: Class "B" CDL.

Physical Requirements: Continuous lifting and carrying of heavy objects ranging up to 60 pounds for approximately 20 yards; safe operation of large motor vehicle through City traffic; exposure to unpleasant working conditions; exposure to all weather conditions.

Special Requirement: Positions assigned duties which require a Commercial Driver's License (CDL) to operate vehicles on public thoroughfares, [or positions of a safety sensitive nature within Mass Transit], are subject to federal drug and alcohol testing regulations, which include preemployment, post-accident, reasonable suspicion, random, return to duty and follow-up testing.

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Director of Personnel

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Department Head